



Elmore County Commission  
100 East Commerce Street, Suite 200  
Wetumpka, Alabama 36092

**PUBLIC RECORDS REQUEST**

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ (work) \_\_\_\_\_ (cell)

Reason for Request: \_\_\_\_\_

Specific Documents Requested:

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

**FOR OFFICE USE ONLY**

*Date Received:* \_\_\_\_\_

*Received by:* \_\_\_\_\_

*Request: Approved Denied*

*Date Due:* \_\_\_\_\_

*Date Information Delivered:* \_\_\_\_\_

*Delivered By:* \_\_\_\_\_

*Total Amount Due:* \_\_\_\_\_

*Total Amount Received:* \_\_\_\_\_

*Initials:* \_\_\_\_\_

*Comments:* \_\_\_\_\_

This form can be printed to mail or fax to 334-567-1109. A copy can be saved to attach and email to: [wrbechd@elmoreco.org](mailto:wrbechd@elmoreco.org). To use "Submit Via Email" button, you MUST HAVE Acrobat Professional or Standard.